



India Warehousing & Logistics Show 2017

STAND / BOOTH DESIGNS DRAWINGS & APPROVAL

Raw Space Booths:

When Exhibitor signs an Exhibition Space Contract, they agree to abide by all the Rules & Regulations and those set out in this Manual and to ensure that their contractors abide by them. In order to avoid any dispute, you must submit the layout of your booth to the organisers for review and approval. All design proposals must conform to all statutory requirements and those set out in this manual and must include the following:

- Plan view clearly showing all dimensions, walls and major exhibits.
- Booth Back Wall Height cannot exceed 4.0 meters height in any case.
- There should be no wall in island booth (it should be clearly accessible from all four sides, one back wall in three side open booth, two back walls in two sided open booth.
- Structural calculations / drawings proving structural stability, weight loadings etc.
- Details of material and fire protection.
- Booth building finish time is 10 PM on November 15, 2017. Any paint job/wood cutting, grinding job after the timeline will attract penalty of INR 5,000 per hour.
- Demand Draft of INR 25,000 for booth less or equal than 36 sqm and INR 40,000 for booth above 36 sqm as a security (to be drawn in favor of Reed Manch Exhibitions Pvt Ltd).

All design proposals and plans are to be mailed, before Nov 05, 2017, in either PDF or JPEG formats to:

Mr. Vishnu Bhatt

(Director – Operations)

E-mail: vishnu.bhatt@reedmanch.com | Mobile: +91-9971 742 414

Any modification to the booth design post approval must be re-submitted. Booth installations not complying with the most recent plan received by the organiser will not be authorized. The organisers will check all booth installations and will reject those that do not conform to the exhibition regulations.

The design of the booth must be such that it can be safely erected and dismantled within the move-in / move-out time available.

Please note that exhibitors who fail to vacate the halls within the stipulated time will be charged a hefty fine. Please check the move-in & move-out time limits from your Reed Manch contact.